

FIRST THINGS FIRST

The right system for bright futures

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD SOUTH PHOENIX REGIONAL PARTNERSHIP COUNCIL REGULAR MEETING MINUTES

1. **CALL TO ORDER:** The regular meeting of the First Things First South Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was held on August 17, 2010 in the Cartwright Elementary School District Board Room, 3401 North 67th Avenue, Phoenix, Arizona 85033. Chair Robert Donofrio called the regular meeting to order at 4:36 p.m.

Council Members in Attendance: Ida Rose Florez, At Large Member; Jasmine Sanchez, Parent Member; Mary Thomson, Philanthropy Member; Robert Donofrio, At Large Member; Eva Marie Shivers, At Large Member; James Washington, Business Member; Riann Balch, Child Care Provider Member; Kristi Langley-Wells, School Administrator Member.

Members Not in Attendance: Patricia Merk, Educator Member.

Member Present By Phone: N/A

Quorum: Established.

A brief welcome by Chair Donofrio and introduction of guests in attendance took place.

Staff in Attendance: Jonathon Gonzales, Regional Coordinator; Briggetta Hawks, Administrative Assistant, Tracey Craig, Regional Manager.

2. **CALL TO THE PUBLIC:** Penelope Jacks with the group affiliation Children's Action Alliance updated the Council on efforts of Members in the community that support First Things First and what is being done in reference to proposition 302. Members were advised by Chair Donofrio and Coordinator Gonzales that any participation in political activities must be done on their own time. Ms. Jacks advised that there is a call in every Tuesday at 4:00 pm. The number is 1-877-531-0114 and the room number is *8863237* a star must be pressed before and after the number.

Chair Donofrio exercised his right to hear items on the agenda out of order.

Chair Donofrio welcomed new Members to the Council: Kristi Langley-Wells, School Administrator, Riann Balch, Child Care Provider, Jasmine Sanchez, Parent, and Ida Rose Florez, At Large Member.

3. **CONSENT AGENDA: June 15, 2010 Meeting Minutes:** Member Mary Thomson moved to approve the regular meeting minutes of June 15, 2010, second by Member Dr. Eva Marie Shivers, all in favor; motion carried.

4. **FIRST THINGS FIRST EXECUTIVE DIRECTOR UPDATE:** Executive Director Rhian Allvin provided information on First Things First three Primary Goals:

1. Setting culture and tone interaction with staff; responsive to the community.
2. Lack of Data: Working hard to get everything streamlined to include Narrative Reports so that the Council has information to base their funding decisions on.
3. Early Childhood Task Force: Mapping out First Things First roles

Executive Director Allvin reminded Council members of the Summit and the reception at Basha's Gallery. Rhian also thanked the Council for their civic duty and advised that she is always available.

5. NEEDS & ASSETS: Copies of the Needs & Assets Report were provided to the Council in an email and available at the meeting for their review. Penelope Jacks, Director of Early Childhood Policy Children's Action Alliance, and Joshua Oehler, Research Associate presented to the Council a brief summary of the Needs & Assets Report. Dr. Eva Marie Shivers voiced her concern that the report did not focus on the South Phoenix Region. Coordinator Gonzales advised that the St. Luke's data the Council bought will provide an additional \$150,000.00 worth of data and will have more specific information about the South Phoenix Region. Chair Donofrio inquired if there was any way to download data from the school districts as the information that the school districts gather is more accurate instead of the 2008 census data that was collected for this report. Member Langley-Wells advised that the Needs and Assets report may be supplemented with information from the school districts. Dr. Shivers requested that more information be sought from the school districts prior to the next Needs & Assets Report going out for bid. The Council may want to contact school districts prior to the Request for Grant Application going out so that data collection can be in collaboration with the school districts.

Motion: Vice Chair James Washington moved to accept the Needs and Assets Report and to move the report forward to the State Board for their final consideration, second by Member Riann Balch, all in favor, no discussion; motion carried.

6. SMART START PRESENTATION: Christy Stanton, Administrative Manager for Smart Support updated the Council on the Smart Support Program. Information was provided in Council packets for their review.

7. CHAIR/VICE CHAIR ELECTION: Members of the Council were provided ballots with a choice of Robert Donofrio for Chair, and James Washington for Vice Chair. There was also a space for the members of the Council to write in a recommendation. Coordinator Gonzales and Admin Briggetta Hawks tallied the results. The unanimous decision by the Council was to re-elect the Chair and Vice Chair to another term.

Member Eva Marie Shivers moved to exit regular session for a five (5) minute break, second by Vice Chair Washington, all in favor; Council out at 6:30 pm.

Chair Donofrio called the regular meeting back to order at 6:37 pm.

Member Kristi Langley-Wells mentioned that she would like a copy of the New Council Member Orientation Binder. A copy will be provided for Ms. Langley-Wells at the next meeting.

8. STRATEGY 17 UPDATE: Coordinator Gonzales provided the Council with an update on the Prevention/Intervention Strategy worksheet that Dr. Shivers and Coordinator Gonzales have been working on. It was decided that this item is not ready for a vote at this time. Chair Donofrio wanted to recognize Dr. Shivers for her work, research, and infrastructure.

9. COMMUNICATION UPDATE: Coordinator Gonzales reminded the Council that Vice Chair Washington was the representative from the Council to help in the selection process of the Community Outreach Liaison. Five (5) applicants out of many were chosen for interviews. The decision was to hire Rana Hermosilla; a South Phoenix native who currently works as a program coordinator for one of the North Phoenix Grantees. Coordinator Gonzales also gave a brief update on Media Buys and the decision to stop ads before the election and continue after the election. The Council would like a copy of the Job Description for the Community Outreach Liaison and Ms. Hermosilla's resume. The Council thanked Vice Chair Washington for all of his help in the process.

10. COORDINATOR UPDATES: Conflict of Interest: Information was provided in Council packets and in an email for Council review. **Timeline:** Coordinator Gonzales referenced the timeline provided in an email prior to the meeting and in Council packets. Jonathon asked Members to review the process outlined on the timeline for the funding plan. Coordinator Gonzales will send something out with detailed Council dates for possible work sessions in addition to the regularly scheduled meetings so that the funding plan process can be accomplished hopefully before the December 21, 2010 meeting. **Council Member Recruitment:** Coordinator Gonzales updated the Council on his efforts to recruit for the open Faith Based Member seat. Coordinator Gonzales, Vice Chair Washington, Dr. Eva Marie Shivers, and Regional Manager Tracey Craig interviewed Charles Newman for the Faith Based position. Mr. Newman's application was provided in Council packets for review. Mr. Newman will be considered for the South Phoenix Council at the next scheduled State Board Meeting during the Summit.

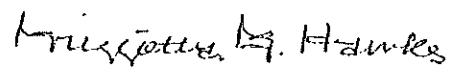
11. Oral Health Strategy Update: council was updated on oral health strategy and proposed Jonathon develop a more comprehensive strategy for the next funding plan—considering the current options for oral health in the region. Chair Donofrio recommended that Coordinator Gonzales have a multi-component strategy ready for the October planning sessions.

12. NEXT SCHEDULED MEETING: Tuesday, September 21, 2010 at the Cartwright Elementary School District, 3401 North 67th Avenue, Phoenix, Arizona 85033.

Chair Donofrio thanked current Council Members for all of their hard work, and thanked new Council Members for stepping up to the plate and applying to the Council.

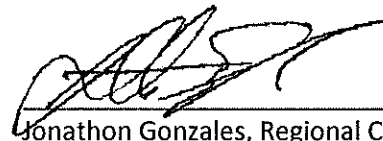
11. ADJOURNMENT: Member Eva Marie Shivers moved to adjourn, second by Vice Chair Washington, all in favor, no discussion; Council adjourned at 7:20 pm

RESPECTFULLY SUBMITTED:



Briggetta Hawks, Administrative Assistant

APPROVED:


Jonathon Gonzales, Regional Coordinator

COUNCIL APPROVAL:


Robert Donofrio, Chair